

JEFFREY A. FULLER, Ed.D.  
Superintendent

NORIE PLATE  
Business Manager

Freedom Area School District



Administrative Offices

1701 EIGHTH AVENUE  
FREEDOM, PENNSYLVANIA 15042

LORRAINE J. ROCCO  
School Board Secretary

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**Board of Directors Meeting**  
**“Students Are the Center of the Decision Making Process”**  
**December 5, 2013**

**COMMUNICATIONS:**

A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:

1. Presentation by 7<sup>th</sup> Grade Chorus
2. Presentation to Middle School 8<sup>th</sup> Grade Student Caleb Donohue – Artwork Voted for District’s 2013 Holiday Card
3. Freedom Area High School H.O.P.E. and Student of the Month Awards for November 2013 (**Administrative Report**)

- H.O.P.E. Award (Theme–“Challenges Me to Go Above and Beyond”):

- Mr. Aaron Fitzpatrick

- Student of the Month Award (Theme–“Excellence”):

-12<sup>th</sup> Grade:

- Boy - Lane Ward
- Girl - Kayla Rosenkranz

-11<sup>th</sup> Grade:

- Boy - Jacob Beckey
- Girl - Morgan Calahan

-10<sup>th</sup> Grade:

- Boy - Aaron Scheider
- Girl - Reilly Collins

-9<sup>th</sup> Grade:

- Boy - Joey Pail
- Girls - Paige Rizzi

4. Freedom Area High School CTC Student of the Month:

- Commercial Arts - Brett Adams
- Cosmetology - Leslie Miller
- Graphic Arts - Chelsea Cushing

**COMMUNICATIONS (CONT'D):**

5. Congratulations to the Following Freedom Area High School 11<sup>th</sup> Grade Students, Recipients of the Eagle Scout Award (Letter of Congratulations Was Sent from the Board and Superintendent):
    - Joshua and Zachary Kugel
  6. Receipt of Thank You Letter from Janney Montgomery Scott LLC for Appointment as Bond Underwriter for the District's Forthcoming Financing
  7. Receipt of Thank You Letter from Pine Run Fire Department for the Refund of the 2012 and 2013 School District Real Estate Taxes
  8. Alumni Scholarship Gift
- B. Invitation:
1. **BVIU 2013 Reorganization Meeting, Tuesday, December 10, 5:45 P.M., Beaver County Career & Technology Center**
- C. Other:
1. **Presentation of Financials for Year Ending June 30, 2013, by Auditors Hosack, Specht, Muetzel & Wood LLP**
  2. Request from BVIU to Appoint / Approve an Alternate for the Following:
    - i. Beaver Valley Joint School Committee for New Horizon School, Annual Term (Representative – Mary Ann Petcovic - Approved at November 7, 2013, Board Meeting)
  3. **Holiday Events:**
    - **High School:**
      - **Band and Chorus**  
**Monday, December 16 – 7:00 P.M.**
    - **Middle School:**
      - **Chorus Concert – 5<sup>th</sup>/6<sup>th</sup> Grade**  
**Tuesday, December 10 – 7:00 P.M.**
      - **Christmas Dance – Holiday Hop**  
**Friday, December 13 – 7:00 P.M. – 9:00 P.M.**
      - **Band Concert**  
**Wednesday, December 18 – 7:00 P.M.**
    - **Elementary:**
      - **Chorus Concert – 4<sup>th</sup> Grade**  
**Monday, December 9 – 7:00 P.M. (Middle School Auditorium)**
  4. **January 2014 Board Meetings to be Held on January 9 and January 16**
- D. Use of School Facilities Schedule (According to Policy) (Enclosure)

**PUBLIC/COMMUNITY RELATIONS:**

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

- A. Mr. Timothy Kraus, Parent of High School Football Players – Topic: Supervision at High School Fitness Room

**MINUTES:**

- A. Approve Minutes of November 7, 2013

**ENCLOSURES:**

- A. Use of School Facilities Schedule (According to Policy) **(Communications – Item D.)**
- B. Detailed List of Depositories for School District thru June 30, 2014 **(Finance – Item F.)**
- C. 2013-2014 Budget Transfers **(Finance – Item G.)**
- D. Request for Proposal for Banking Services **(Finance – Item H.)**
- E. List of Student Activity Account Signatures for Students and Activity Sponsors **(Extra-Curricular – Item B.)**
- F. Free-Reduced Lunch Report as of December 3, 2013 – **District at 42.31%**
- G. In/Out Migration Report as of November 2013 – **1,483 (-2 from October 2013)**
- H. **Cyber/Charter School Enrollment as of November 25, 2013 – Current Projected Annual Cost for 2013-2014 School Year \$634,951.30; 42 Cyber/Charter Students, 29 Brick and Mortar Students – Total No. of Students - 71**
- I. BVIU School Board Notes for November 20, 2013 Meeting

**SUPERINTENDENT'S REPORT:**

- A. Approve Release Time, According to Policy, for Superintendent to Attend Math & Science Collaborative Winter 2014 Network Connections, Thursday, February 13, 8:00 A.M. – 3:30 P.M., Carnegie Science Center-Pittsburgh, Cost Mileage Plus Parking
- B. Schedule School Board Picture

**LEGISLATION:**

- Open

**FINANCE:**

- A. Approve Bills in the Amount of \$920,584.28 (Second Check Run for November 2013)
- B. Approve Bills in the Amount of \$260,221.42 (First Check Run for December 2013)
- C. Approve Capital Improvement Check Run for December 2013 - \$176,867.18
- D. Approve November 2013 Cafeteria Report
- E. Approve Payment of December 2013 Invoices Deemed Necessary Due to One December Board Meeting
- F. Approve the Following Depositories for School District thru June 30, 2014 (**Enclosure**):
  - 1. Huntington Bank:
    - i. General Fund
    - ii. Money Market
    - iii. Payroll Account
    - iv. Cafeteria Account
    - v. Activity Fund
    - vi. Capital Improvement Checking
    - vii. Premier Savings
    - viii. Bodkin Scholarship Fund
  - 2. PSDLAF/PSDMAX
  - 3. INVEST
- G. Approve 2013-2014 Budget Transfers (**Enclosure**)
- H. Approve the Release of Request for Proposal for Banking Services (**Enclosure**)
- I. Approve Signature Card for the Following Account:
  - General Fund – xxxxxxxx43
    - Board President
    - Board Vice President
    - Board Treasurer
- J. Approve Annual Financial Report as Presented by Auditors Hosack, Specht, Muetzel & Wood LLP
- K. Approve '98 Bond Interest Payment in the Amount of \$61,216.25

**Note in Minutes:**

- L. Highmark Loyalty Administrative Cost Agreement (**Administrative Report**)
- M. Beaver County School Health Insurance Consortium Report for October 2013

**EDUCATION:**

- A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Special Education:**

- a. **Confirm:** Henry Podbielski, High School Career Coach, Judging of District DECA Competition, December 5, Sheraton-Moon Township, Cost Mileage

2. **Other:**

- a. Courtney Anderson, Cyber Coordinator, Beaver County On-Line Learning Network for 2013-2014, BVIU, Cost Mileage
- b. Tiffany Beckwith, Middle School Computer Applications Teacher, Energy Education Workshop, December 9, BVIU, Cost Substitute (to be Reimbursed) Plus Mileage
- c. Tara Little, Elementary Librarian, Beaver County Association of School Librarians Meeting, December 12, March 13, May 7, BVIU, Cost Substitute Plus Mileage

**STUDENTS AND STAFF TRAVEL:**

1. **Gifted:**

- a. Sara Miller, K-8 Gifted Coordinator:
- i. Math 24 Competition, January 23, Midland School District, Cost \$25 Registration Fee Plus Transportation
- ii. CLO Gallery of Heroes Performance: Invention of Edison, February 21, Rochester High School, Cost Transportation
- iii. Presidents' Academic Games Competition, February 27, Geneva College, Cost \$3.50 Per Student/Game Registration Fee Plus Transportation
- iv. Invention Convention, May 14, Beaver Falls School District, No Cost to District (Will Use School Van)

2. **Other:**

- a. **Confirm:** Beth Majors, High School Computer Technology Teacher, District DECA Competition, December 5, Sheraton-Moon Township, Cost Substitute Plus Transportation
- b. Keith Kovalic, High School Music Teacher:
- i. PMEA District 5 Honors Band Festival, December 12-14, Westminster College, Cost \$468 Registration Fee Plus Substitute (Will Use School Van)

EDUCATION (CONT'D):

- ii. PMEA District 5 Band Festival, February 6-7, Lakeview High School-Stoneboro, Cost \$345 Registration Fee (Includes Lodging for Students), Substitute, Lodging for Director (Will Use School Van)
  - c. Beth Majors, High School Computer Technology Teacher, Robotics Preparation, December 12, Veka Inc.-Fombell, Cost Mileage (Transportation Provided by Personal Vehicle)
  - d. Holiday Community Service Performance, December 19-20, District Elementary/Middle Schools and Community Centers, Cost Substitute:
    - i. Keith Kovalic, High School Music Teacher
    - ii. George Miklas, High School Learning Support Teacher
- B. Accept Resignation of Greg Keenan, Middle School Instructional Aide, Effective November 12, 2013
- C. Approve Ashton Haas as Middle School Instructional Coach Aide Effective December 9, 2013 - Salary \$11.60 Per Hour (Not to Exceed 29.5 Hours Per Week) **(Clearances on File, Pending Receipt of New Employee Drug Screening Test)**
- D. Approve Request from Amie Buzza, Big Knob Elementary 1<sup>st</sup> Grade Teacher, for Two Unpaid Days, December 10 and December 16, 2013, According to Policy No. 439
- E. Approve Middle School Instructional Staff Attendance to 2014 PAMLE Western Region Workshop at South Allegheny School District on January 20, 2014 (In-Service Day) – Cost \$10 Registration Fee Plus Mileage
- F. Approve Homebound Instruction, According to Policy, for High School Student
- G. Approve High School Trip to Costa Rica, Requested by Ruthanne Gudzan, High School Spanish Teacher, on the Dates of Approximately April 1-9, 2015 **(Administrative Report)**
- H. Approve Acceptance of \$500 Gift from Alumnus C.J. Arbes, Esquire, FAHS Class of 1961
- I. Approve Contract With Lead to Learn, Inc. to Provide Professional Development for 2013-2014 and 2014-2015 School Years, Cost \$336,000

**OPERATIONS:**

- A. Buildings & Grounds Director Monthly Report
- B. Accept Resignation of Joseph Petroff, Permanent Part-Time Custodian for Big Knob Elementary, Effective November 22, 2013
- C. Approve the Following as Custodial Substitutes:
  - 1. Joseph Petroff (**Clearances on File**)
  - 2. Hilda Eddy (**Clearances on File**)
  - 3. Tyler Dunbar (**Pending Receipt of Act 151 Clearance**)
- D. Approve Monique Hoover as Permanent Part-Time Custodian at Conway Elementary (**Clearances on File, Pending Receipt of New Employee Drug Screening**)
- E. Approve Memorandum of Understanding With New Sewickley Township and New Sewickley Township Police Department for a School Resource Officer to Serve the School District for an Initial Four (4) Year Period Beginning Approximately January 1, 2014
- F. Approve Creation of Position as Secretary to Director of Buildings & Grounds

**FACILITIES MASTER PLAN:**

Open

**EXTRA-CURRICULAR:**

- A. Athletic Director Monthly Report
- B. Approve List of Student Activity Account Signatures for Students and Activity Sponsors (**Enclosure**)
- C. Approve Michelle Koutsourais as Middle School Math Counts Sponsor, Salary According to Contract (**Clearances on File**)
- D. Approve Establishment of High School Physics Club (**Administrative Report**)
- E. Approve Release Time, According to Policy, for Jim Covert, Head Wrestling Coach, Wrestling Staff, and Up to 14 Wrestlers, to Attend Christmas Wrestling Tournament, December 27-28, Southmoreland High School, Cost Fuel (Will Use School Van) (Boosters to Cover Lodging and Meals)
- F. Approve Request from High School Ski Club Sponsors Kristen Milanovich and Andrea Niedbala for Students, Plus One Male Staff Member, to Take an Overnight Ski Trip to Holiday Valley in Ellicottville, New York, Leaving Saturday, January 18, and Returning Sunday, January 19 (No Cost to District)

**EXTRA-CURRICULAR (CONT'D):**

- G. Accept Resignation of Jim Culler as High School Gym Supervisor for Girls' Basketball Games
- H. Approve Release Time, According to Policy, for Dan O'Leary, Head Baseball Coach, Plus Two (2) Assistant Coaches, to Attend 2014 Pennsylvania Baseball Coaches' Clinic, January 10-11, Doubletree Hotel-Pittsburgh, Cost \$240 Registration Fee
- I. Approve Gary Piehler as Volunteer Wrestling and Baseball Coach  
**(Clearances on File)**
- J. Approve Creation of the Following Coaching Positions:
  - 1. Middle School Baseball, Salary \$1,000
  - 2. Middle School Softball, Salary \$1,000
- K. Accept Resignation of Josh Mabin as 7<sup>th</sup> Grade Boys' Basketball Coach

**POLICY:**

Open

**MEET AND DISCUSS:**

Open